

**RURAL WATER DISTRICT NO. 7
WAGONER COUNTY
P. O. BOX 67
OKAY, OKLAHOMA 74446-0067
(918) 683-4737**

Rural Water District No. 7, Wagoner County held its regular board meeting on Thursday, March 14, 2013. The meeting was called to order at 7:00 PM by Chairman Gary Crow. Those present were Vice Chairman – Lavoy Young, Secretary – Richard Roberts, Member – Scott Reno, Plant Manager – Brian Hathaway and Office Manager – Heather Bradham. Member – Clay Myers was absent. There were no visitors present.

Board Meeting Minutes for the February 7, 2013 Regular Meeting were presented to the Board. Scott Reno made a motion to amend the minutes to reflect that 3 board members were actually elected at the Annual Meeting, instead of 2. Richard Roberts seconded the motion. Crow – yes; Young – yes; Roberts – yes; Reno – yes. Motion carried. Lavoy Young made a motion to accept the minutes as amended in the above motion. Scott Reno seconded the motion. Crow – yes; Young – yes; Roberts – yes; Reno – yes. Motion carried.

Gary Crow announced that the district received the permit from Department of Environmental Quality (DEQ) for the line upgrade down 49th Street. Scott Reno made a motion to acknowledge and accept receipt of said DEQ permit. Richard Roberts seconded the motion. Crow – yes; Young – yes; Roberts – yes; Reno – yes. Motion carried.

The new estimate for the remodel of the oldest plant building, including a new board room and moving the office, was presented. The previous bid, which did not include moving and making changes to the office, was \$32,000. The new bid is \$45,919 and includes converting the current board room into an office. The new office would have a split door or a window in the door to provide added security for the office staff. Funding options for the project were discussed. Scott Reno made a motion to approve and move forward with the project, contingent upon the office staff having final say on the door design and funds from the project to coming from the CD accounts. Lavoy Young seconded the motion. Crow – yes; Young – yes; Roberts – yes; Reno – yes. Motion carried.

Scott Reno made a motion to enter into executive session to discuss evaluations and compensation for the following employees: Heather Bradham, Ginger Reno, Brian Hathaway and Vicki Davis. Lavoy Young seconded the motion. Crow – yes; Young – yes; Roberts – yes; Reno – yes. Motion carried.

Richard Roberts made a motion to enter open session. Scott Reno seconded the motion. Crow – yes; Young – yes; Roberts – yes; Reno – yes. Motion carried.

Scott Reno made a motion to: increase Brian Hathaway's salary by 5%, Heather Bradham's salary by 3%, Ginger Reno's hourly rate by \$1 and Vicki Davis' hourly rate by \$0.50; give Heather Bradham and Ginger Reno a monthly cell phone reimbursement of \$35 a month, to match that already given to Brian Hathaway and Vicki Davis; and give Vicki Davis the use of a

company truck that is to be used for company related travel only. Richard Roberts seconded the motion. Crow – yes; Young – yes; Roberts – yes; Reno – yes. Motion carried.

Brian Hathaway reported that he had neck surgery last week. Wofford Electric, who is helping Rocky Electric, should start Monday on the breaker box in the oldest plant. He will be working under the bid from Rocky Electric that was previously approved. The office should only need to be shut down one day for the electrical work. Brian talked to Donny at Cook Construction and they will be able to start on the line upgrade on 49th Street after they finish the job they are on. Lavoy Young questioned the water loss, and that was discussed.

Heather Bradham reported that she would like to wait until after the office is remodeled to purchase a safe, so the safe will only need to be moved once. This will also give her a better idea of how much room there will be for the safe. The Corps of Engineers easement for the line below the hill was received.

Richard Roberts made a motion to accept the financial statements and pay claims. Scott Reno seconded the motion. Crow – yes; Young – yes; Roberts – yes; Reno – yes. Motion carried.

New Business: None

Scott Reno made a motion to adjourn. Seconded by Lavoy Young. Crow – yes; Young – yes; Roberts – yes; Reno – yes. Motion carried.

Chairman

Gary Crow

Secretary

Richard Roberts