

**RURAL WATER DISTRICT NO. 7
WAGONER COUNTY
P. O. BOX 67
OKAY, OKLAHOMA 74446-0067
(918) 683-4737**

Rural Water District No. 7, Wagoner County held its regular board meeting on Thursday, January 10th, 2013. The meeting was called to order at 7:00 PM by Chairman Gary Crow. Those present were Vice Chairman – Lavoy Young, Member – Clay Myers, Plant Manager – Brian Hathaway, and Office Assistant – Ginger Reno. Those absent were Secretary – Richard Roberts, Member – Scott Reno, and Office Manager – Heather Bradham. There were no visitors.

November, 2012 Board Meeting Minutes were presented for approval. Clay Myers made a motion to accept as presented. Lavoy Young seconded the motion. Crow – yes; Young – yes; Myers – yes. Motion carried.

December, 2012 Board Meeting Minutes were presented for approval. Clay Myers made a motion to accept as presented. Lavoy Young seconded the motion. Crow – yes; Young – yes; Myers – yes. Motion carried.

The floor was opened to discuss a potential salary increase for Plant Assistant Vicki Davis in recognition for obtaining her Class D license. Clay Myers made a motion to approve a \$1.00 per hour raise for Plant Assistant Vicki Davis, effective January 1, 2013. Lavoy Young seconded the motion. Crow – yes; Young – yes; Myers – yes. Motion carried.

In addition, the floor was opened to discuss a potential cell phone reimbursement for Plant Assistant Vicki Davis. A \$35.00 per month reimbursement has been approved in the past, for applicable positions, to offset the use of personal cell phones for district on-call issues. Clay Myers made a motion to approve a \$35.00 per month cell phone reimbursement for Plant Assistant Vicki Davis, effective January 1, 2013. Lavoy Young seconded the motion. Crow – yes; Young – yes; Myers – yes. Motion carried.

The floor was opened for general discussion on financial/budget data. Chairman Gary Crow stated he will meet with Office Manager Heather Bradham to prepare a proposed budget for 2013. Chairman Crow suggested all members take their packets home for further review and be prepared to discuss in depth at the next meeting. Clay Myers made a motion to table discussions on the 2013 budget until the February 7th, 2013 regular meeting. Lavoy Young seconded the motion. Crow – yes; Young – yes; Myers – yes. Motion carried.

Plant Manager Brian Hathaway reported the district overall is doing well. The few issues he's had in the plant have been resolved. Also, he was happy to report he has found a new supplier for compressor parts at substantially lower prices. The flush hydrant is working great – releasing 1,000 gallons per night. It does have a winter mode, so he may check and see how that does. He also reported they lowered the tower levels 10' feet, with no adverse effects. Further, he is waiting to hear from the electrician regarding the scheduling of the previously approved work. He is also very pleased with the renovation work done citing two minor things needed for completion – paint (which weather will not permit at this time), and an outside handle and lock. Both items have been discussed with the contractor.

Lavoy Young made a motion to accept the financial statements and pay claims. Clay Myers seconded the motion. Crow – yes; Young – yes; Myers – yes. Motion carried.

Old Business: Plant Manager Brian Hathaway is still working with Cook regarding Line Extension project. He has spoken with Kathleen Cook to no avail and now will call Kelly Cook to try and get something done. The overall concern of the Board is not losing the permit. Chairman Gary Crow stated he may ask the Board to revisit possible renovations to the office/Board room in the near future, citing security concerns for office personnel.

New Business: None.

Lavoy Young made a motion to adjourn. Seconded by Clay Myers. Crow – yes; Young – yes; Myers – yes. Motion carried.

Chairman Gary Crow

Secretary Richard Roberts